

Ketchikan Historic Commission

February 25, 2021, 3:00 – 4:00 pm

Zoom Meeting ID: **822 5872 7284**

- 1. Call to Order**
- 2. Roll Call**
- 3. Communications**
- 4. Persons to be Heard**
- 5. Changes to the Agenda**
- 6. Consent Agenda**
 - a. Approve January 28, 2021 minutes
- 7. New Business**
 - a. DOT notices (none as of February 16, 2021)
 - b. SHPO grant application (due April 2, 2021)
- 8. Unfinished Business**
- 9. Work Session**
 - a. Historic Preservation Plan: next steps
- 10. Commissioner comments**
- 11. Adjourn**

Next meeting: (4th Thursday monthly, 3 pm) March 25, 2021

Ketchikan Historic Commission

Meeting Minutes: January 28, 2021 ****DRAFT****

Agenda Item #1: Call to Order

The Ketchikan Historic Commission meeting was called to order at 3:05 p.m. via Zoom.

Agenda Item #2: Roll Call

(x) Christa Bruce	(x) Deborah Hayden
(x) Licha Kelley-King	(x) Dragon London
(excused) Silvia Greuter	(x) Anita Maxwell
(x) Kristina Hill	(x) Amanda Welsh
(x) Alethea Johnson for Planning Dept.	(vacant) Community rep

Agenda Item #3 Communications

Dragon welcomed Licha Kelley-King as the Planning Commission representative. Licha is the Director of Rendezvous Senior Day Services and has lived in Ketchikan for 30 years.

Agenda Item #4 Persons to be Heard

None.

Agenda Item # 5 Changes to the Agenda

None.

Agenda Item #6 Consent Agenda

Amanda moved to approve the November 19, 2020 minutes. Seconded by Christa. Motion passed unanimously.

Agenda Item #7 New Business

- a. DOT notices

None received.

- b. Dragon London's pending resignation

Dragon is hopeful to be leaving for their new home in March or April and has been recruiting to fill her community representative position. Grant Echohawk is interested in serving as an advisor but doesn't have time to be a Commissioner. In seeking some gender/age balance, Dragon recommended Austin Otis. Christa suggested Justin Williams or Elsa Pahang and noted that service on the Commission would give these emerging professionals opportunity for community leadership. Dragon will follow up.

Agenda Item #8 Unfinished Business

- a. Historic Preservation Plan (HPP): next steps

Dragon clarified that she requested a work session to address the HPP so no action nor vote was required.

Agenda Item #9 Work Session

- a. Review group work on goals

Deborah moved that we begin a work session. Seconded by Amanda. Dragon emphasized that after reviewing the teams' work, we need a shared language and definitions, using "cultural resources" as an example. Christa asked who our audience is, who are we designing a HPP for? Deborah agreed, noting that the State Historical Preservation Office, the City Council, Borough and others will need that clarification to approve the plan, as well as the plan providing direction for grants. Kris reminded us that the goals can differ depending upon the plan and a section of definitions is helpful.

Alethea added that the Borough funded the current historic surveys so it's important to not reinvent the wheel and that our purpose is to develop a working document that offers support for historic preservation rather than regulations. She asked what does the community want and noted that our focus should be an actionable list.

Kris stated that some terms are regulatory and legally defined by the federal Advisory Council on Historic Preservation. Kris will share resources with the Commission (AM note – Kris' 2/2/21 email follows:

Per our conversation last week, I have pulled together and attached some links to get us all started with a shared language that we can use as we proceed with the historic preservation plan.

[Preservation Terminology \(U.S. National Park Service\) \(nps.gov\)](#)

Southwest Archeology terms (contains some basic archeology and historic preservation terms): [Glossary \(U.S. National Park Service\) \(nps.gov\)](#)

Historic Preservation Glossary of Terms, Juneau Community Development: [CDD – Historic Preservation Glossary – City and Borough of Juneau](#)

Citizen's Guide to Section 106: [A Citizen's Guide to Section 106 Review | Advisory Council on Historic Preservation \(achp.gov\)](#)

There are several other examples online - I would recommend that, using the search engine of your choice, you type in the words 'historic preservation' and see what you can find.

Let me know if you have any questions.

Kris

Anita reviewed her discussion with Adam Bradway, Mat-Su Borough (MSB) Planner. MSB has a HPP from the 1980s that is no longer relevant. Through a SHPO grant to update their HPP along with MSB support, they hired a contractor for community outreach (phase 1). The contractor facilitated public meetings, a survey, general outreach and compiled a summary. Given the pandemic, in lieu of the first public meetings, they meet for one hour sessions with 20 key stakeholders. Adam felt those discussions were the most crucial aspect. Phase II will be

gathering info, noting historic context, writing the updated plan and getting approval. Their commission will then use the HPP to establish 1-3 annual priorities and work plans. Adam was willing to discuss their process moving forward and is a good resource recommended by SHPO.

Agenda Item #10 Commissioner Comments

None.

Agenda Item #11 Adjourn

Meeting adjourned at 4:05 p.m.

Next meeting: (4th Thursday monthly, 3 pm) February 25, 2021 (via Zoom)