

Ketchikan Historic Commission

April 22, 2021, 3:00 – 4:00 pm

Zoom Meeting ID: **822 5872 7284**

1. Call to Order

2. Roll Call

3. Communications

4. Persons to be Heard

5. Changes to the Agenda

6. Consent Agenda

- a. Approve March 18, 2021 minutes

7. New Business

- a. DOT notices (none rec'd as of 4/19)
- b. Radzilowski application
- c. Totem Heritage Center re-application for National Historic Register status

8. Unfinished Business

- a. SHPO grant application status and next steps

9. Commissioner comments

10. Adjourn

Next meeting: (4th Thursday monthly, 3 pm) May 27, 2021

Ketchikan Historic Commission
Meeting Minutes: March 18, 2021 **DRAFT**

Agenda Item #1: Call to Order

The Ketchikan Historic Commission meeting was called to order at 3:02 p.m. via Zoom.

Agenda Item #2: Roll Call

(x) Christa Bruce	(x) Deborah Hayden
(x) Licha Kelley-King	(x) Dragon London
(x) Silvia Greuter	(x) Anita Maxwell
(x) Kristina Hill	(x) Amanda Welsh
(x) Alethea Johnson for Planning Dept.	(vacant) Community rep

Guest: Steven Reeve, Historic Ketchikan Director

Agenda Item #3 Communications

None.

Agenda Item #4 Persons to be Heard

None.

Agenda Item # 5 Changes to the Agenda

Dragon added a Commissioner Recruitment Update as 8. c

Agenda Item #6 Consent Agenda

Silvia moved to approve the February 25, 2021 minutes. Seconded by Dragon. Motion passed unanimously.

Agenda Item #7 New Business

a. DOT notices: No notices received from DOT.

Two notices were received from the Corps of Engineers (COE):

POA 1999-00802 re: ramp and float at Clover Passage

Alethea noted that the Borough doesn't regulate docks, especially for personal use. She did forward the information to Jonathan (Lappin) as he's the one that reviews for zoning compliance.

POA 2021-00057 re: parking lot near the Harbormaster Condos

Kris noted that the COE outreach did not include a lot of information on any historic properties but they did state that there are cultural resources and that they would be adversely affected. Amanda's understanding is that they are referring to the old Kay's Kitchen house (1930s?) which is probably on the State database due to previous highway work. Kris would like to request that COE keep us in the loop for clarification.

b. Pioneer Hall survey update (Amanda)

The survey is coming together with a draft due to the project manager by March 31st. They received the electrical report from Keith Nelson. Due to the pandemic, they've faced challenges to get inspections done and have even had to give virtual tours to engineers to move forward. The structural narrative is complete and Amanda did the code analysis. Amanda feels it will be a challenging building to restore as there is a lot of foundation work to shore up and a new electrical system and boiler are needed. Steven Reeve agreed that a restoration is well worth the effort and a wonderful opportunity for both the building and Pioneer Way. The report will be used as a fundraising tool.

Agenda Item #8 Unfinished Business

a. SHPO grant application draft review: Historic Ketchikan signage proposal

Steven noted that the proposed 10 “Colorful Characters & Places” signs could be completed in the FY20 cycle if needed to increase our chances for funding. There are 15 signs in place currently. Additional signs may be installed at the expense of interested property owners. Historic Ketchikan is replacing three of the current signs at their own expense. Steven discussed the materials used on the current signs and the availability of better materials for new signage as well as lessons learned regarding placement. He noted that the Museum staff would help with research and that the Commission would be involved with the review of the text and design. Christa made a motion to support moving forward with Historic Ketchikan’s proposal. Seconded by Deborah. Motion passed unanimously.

b. SHPO grant application draft review: Historic Preservation Plan Phase 1

Anita is drafting the budget and Dragon’s grant draft was shared with Commissioners. Amanda questioned whether we should still ask for the full amount if the grant request had been simplified from the last application. Anita clarified that SHPO staff had recommend that we follow the Mat-Su model. Mat-Su had received \$25,000 for only a community outreach component, in addition to the Mat-Su Borough contributing \$15,000. Dragon noted that if we hire a local contractor, there is an efficiency due to the lack of travel and per diem expenses. Licha advised going for the full \$25,000. Alethea expressed concern with a focus only on outreach versus assessment of the many resources we already have. She noted that the past work included extensive outreach and many people may feel frustration that there was no action on their previous input and yet they are asked again. Commissioners discussed the merits of building upon extensive previous work and Kris asked for clarifying language in the grant application to reflect that need. Deborah made a motion to support the Plan proposal. Seconded by Silvia. Motion pass unanimously. A new draft will be sent out to Commissioners for review.

c. Recruitment update (per Agenda Item #5)

Dragon noted that she had spent significant time recruiting and asked that any new names that come forward be based from Commissioner conversations with interested community members. Austin Otos is interested but is committed as the incoming Rotary President through January 2022. Dragon continued to recommend Native, Filipino and youth representation but had not found anyone willing to contribute their time.

Agenda Item #10 Commissioner Comments

Amanda thanked Dragon and Silvia for their service. These comments were echoed by all Commissioners. Silvia noted that she enjoyed the last 3 ½ years on the Commission, it had been a wonderful learning experience and she hoped that the Commission would be able to tap into a more diverse membership.

Agenda Item #11 Adjourn

Motion to adjourn by Christa, seconded by Silvia. Meeting adjourned at 4:00 p.m.

Next meeting: April 22, 2021 (4th Thursday monthly, 3 pm)