

Ketchikan Historic Commission

Meeting Minutes: May 17, 2023 ****DRAFT****

(Date change due to no quorum available for May 23)

Agenda Item #1: Call to Order

The Ketchikan Historic Commission meeting was called to order at 3:05 p.m. at the Ketchikan Gateway Borough Planning Department.

Agenda Item #2: Roll Call

(via telephone) Deborah Hayden

(x) Kristina Hill

() Sharli Arntzen or (x) Jos Govaars

(x) Anita Maxwell

(x) Irene Dundas

(x) Pat Tully

(x) Amanda Welsh

(excused) Stephen Reeve

(x) Alethea Johnson

() Vacant community seat

Guest: Richard Harney, KGB Planning Director

Agenda Item #3 Communications

SHPO has not yet released 2023 grant cycle dates.

Agenda Item #4 Persons to be Heard

None.

Agenda Item # 5 Changes to the Agenda

None.

Agenda Item #6 Consent Agenda

Pat moved to approve the March 2023 minutes. Seconded by Amanda. All in favor.

Agenda Item #7 New Business

a. DOT notices

None received.

b. New member recruitment to replace Christa Bruce

Kris confirmed that Christa's position was as a community representative. Anita will update the webpage noting the vacancy and include the notice in the June Museums' enews. Pat will share the notice at the Historic Ketchikan board member this month. Commissioners are asked to consider who would be good to recruit for this vacant position.

Agenda Item #8 Unfinished Business

a. Signage featuring Native stories/sites

Our intent is to submit a grant for this signage project for the next SHPO cycle. The Museums are currently updating signs at the following totem poles: Chief Johnson, Chief Kyan, Leask Memorial, Raven Stealing Sun (Museum) and Honoring Those Who Give. Sign drafts will be available for review soon.

b. Aleut Memorial project update

Judith McQuerry wasn't able to make this meeting but is willing to facilitate a stakeholders' meeting to bring all interested groups together. Kris suggested October given the busy field season ahead. She noted that the USFS continues to work on a master plan for Ward Lake and plans to conduct an archaeological survey of the internment camp area.

c. Historic Preservation plan: template

Commissioners agreed that interested members of the Commission will meet an hour ahead of the regular meeting on a monthly basis to draft a Historic Preservation Plan. Alethea shared SHPO's framework as a starting point.

State Historic Preservation Office framework for the Historic Preservation Plan: <https://dnr.alaska.gov/parks/oha/planning/savingourpast.htm>

City of Ketchikan Historic Commission Preservation Plan, Phase 1:
http://www.ketchikanmuseums.org/documents/historic_commission_preservation/ketchikan_historic_preservation_plan_phase1.pdf

Agenda Item #9 Commissioner Comments

None.

Agenda Item #10 Adjourn

Meeting adjourned at 3:35 p.m.

Next meeting: (4th Tuesday monthly)

Regular meeting: June 27, 2023 at 3 pm at White Cliff/Borough Planning Dept meeting room

HPP meeting: anyone interested in working on the Historic Preservation Plan will be meeting from 2 – 3 pm (same day, same location).